



INSTITUTE OF PLANT ENGINEERS of AUSTRALASIA (Inc)
SOUTH AUSTRALIA DIVISION
Committee Meeting
2nd June 2009

Members Present: Peter Freckelton, Dean Gobell, Les Gurney, Michael Josephs, Rodney Moule, Peter Otten, David Sanders, Roz White, Craig White

Apologies: Ian Paterson

Meeting opened: 6:25 pm

1. Minutes of Previous Meeting:

Minutes were accepted as a true and correct record.

Moved: Roz White

Seconded: Peter Freckelton

2. Business Arising:

2.1. Roz reported that the FMA welcomed IPEA support and they were now part of the Joint Meetings Committee.

2.2. Peter Freckelton confirmed the guest speaker for the AGM had been booked and confirmed.

3. President's Report:

Since our last meeting I have been actively promoting the IPEA to many of my clients, customers & associates, hopefully some of this work will result in increased membership over the next few months. Our biggest threat to our association's survival, in my opinion, is membership. We must continue to recruit new young members, if we are to survive. Unfortunately, due to the Global Financial Crisis, many people & companies are cutting back on expenses & association memberships are suffering.

I believe that we need to prepare a professional membership information package, as a matter of urgency, so existing members can simply & easily provide these to prospective members.

I would also like to see the features & benefits of being an IPEA member displayed on our web page, so prospective members surfing the net or looking for information on IPEA type associations can locate this information easily. I prepared this information last week for a prospective member, so I don't mind putting this together for Les, if required. What if



we all put together two or three lines on what we have personally gained by being an IPEA member over the years & put these on our web page.

For example: “I have been a member of IPEA for over 15 years. My last three Facility Management positions were gained through contacts I met at IPEA functions. The networking has allowed me to gain local knowledge of engineering disciplines that I had never been involved in previously. IPEA membership is excellent value for money.” Geoff Jones – Facility Manager SA & NT, BHP Billiton.

I would like to take this opportunity to again thank Ian Paterson & his wife Larissa for providing the use of their beautiful riverside retreat “shack” for our committee meeting. Even though Ian could not attend our meeting tonight, I felt our thanks should be minuted in the IPEA history. I have been a member of IPEA for over 20 years & attended many IPEA meetings, but this venue was outstanding

I, along with Roz, attended the presentation & viewing of the new BioSA Incubator Centre at the old Michell Leather Tannery site on West Thebarton Road, Thebarton. The event was well attended & again shows the amount of interest currently occurring in our industry.

I would like to thank Les for uploading the South Australian committee meeting minutes on to the National web site. I carried out a Google search the other day & the minutes appeared. Well done.

Work wise, Roz & I have been extremely busy with our new businesses & the new South Australian Legionella control regulations which commenced on 1st October, 2008. Most of the local councils are now inspecting & auditing sites to ensure they comply with the new requirements.

I look forward to catching up with you all at our next function.

4. Secretary’s Report:

Nil incoming or outgoing mail.

5. Treasurer’s Report:

The National invoicing for 08/09 had been done.

The signatories for the National bank account had at last been finalised – Roz White, Michael Josephs, and Ian Paterson.

6. Meeting Coordinator’s Report:

Peter summarised the outcome of the last Joint meeting, see attached minutes.

7. Membership Officer’s Report:

Report not available as Ian was on annual leave and out of Australia



8. General Business:

8.1. The Committee Meeting reminders should be emailed to all members inviting them to attend the Committee Meetings as they are more than welcome to attend as observers.

Moved: Roz White
Seconded: Michael Josephs
Action: Les Gurney

8.2. National nominations

President - : Michael Josephs

Vice President – Ian Paterson

Treasurer – Roz White

Secretary – Les Gurney

Les excepted as Barry Wilding had indicated he would not be re-standing this year. Les expressed the importance that we should have other states representation on the National Executive and should another nomination be put forward at the National AGM he would withdraw his nomination. All those in attendance agreed that this was an appropriate action.

8.3. The following items were discussed and agreed to be put forward at the SA Division AGM discussion as a submission as items for the National AGM

8.3.1. Return Too Capitation.

The National Treasurer would continue to invoice the members. The National Executive would set a budget. the rate of capitation would be set to cover this cost. The remainder to be issued to the States. Current funds held in the National account be held and utilized for a membership drive or other projects as nominated.

8.3.2. Nation Executive Meetings

The National Executive to hold three quarterly phone meetings plus the AGM.

8.3.3. Student Fee

To increase membership particularly younger members we introduce a Student Membership.

Apprentices – free for 1st year apprentice and 50% of the Full Members fee for 2nd, 3rd & 4th year apprentices

Full time University Students - 50% of the Full Members fee.

8.4. IPEA History – There has been no further action on this matter, to remain on the agenda as general business.



8.5. Christmas Function has been booked with the Port River Dolphin Cruises for Tuesday, 08/12/09. It will be the “Captain’s Cocktail Cruise” which includes assorted dips on arrival followed with various finger food and a 3 ½ hour Port River cruise at a cost of \$36.00/head. Our booking for 35 people is not enough to confirm the booking and will be dependent on a second group to go ahead.

Meeting Closed: 7:55 pm