



INSTITUTE OF PLANT ENGINEERS of AUSTRALASIA (Inc) SOUTH AUSTRALIA DIVISION

Committee Meeting

10 February 2009

Members Present: Peter Freckelton, Les Gurney, Peter Otten, Ian Paterson, Craig White, Roz White

Apologies: Michael Josephs, Rodney Moule,

Meeting opened: 6:25pm

1. Minutes of Previous Meeting:

Minutes were accepted as a true and correct record.

Moved: , Ian Paterson

Seconded: Peter Freckelton

2. Business Arising:

2.1. Regarding a "History of IPEA" segment on the website, no activity yet. To remain on the agenda for further action. (Refer minutes from 14/10/09)

Moved: Craig White

Seconded: Les Gurney

3. President's Report:

The Christmas function was a fantastic success in all aspects. He gave special thanks to Ruth for organising such a great night. He was pleased to see that Russell and family were present for presentation of his Life Membership Certificate and by the attendance by Kaye and Jane to except John Armstrong's Life Membership Certificate. There was a general discussion on the format of the function and this is to continue during this year.

4. Secretary's Report:

4.1. Incoming mail – Optus bill for download of National AGM voice recording.

4.2. Invoice for flowers presented to Lyn Kakoschke and Kaye Armstrong at Christmas function.

5. Treasurer's Report:

Roz has received a draft copy of the National AGM minutes which will allow the signatories of the National account to be changed thereby enabling balancing of State and National accounts. But the National Treasurer has lost the forms sent for signing.

6. Meeting Coordinator's Report:

Peter reported that he was unable to attend the meeting last night due to other commitments but will forward the minutes from that meeting to all.

7. Membership Officer's Report:

Ian reported that he had several inquiries about membership and will be following these up in due course,



8. General Business:

- 8.1. Meeting Co-ordinator stated that it is expected at the Joint Committee meeting that each organisation would provide refreshments on a shared basis. This would mean a cost of approximately \$60.00 twice a year to IPEA. After a brief discussion it was agreed this was good value considering the rewards provided to IPEA members

Moved: Ian Paterson
Seconded: Peter Freckelton
Action: Peter Otten

8.2. Website Issues

- 8.2.1. As the Victoria Diary of Events is so old it should be removed.
8.2.2. Ian Paterson suggested that the Minutes of the SA Committee meetings be posted on the website so all members can see the activities the committee are undertaking. After general discussion all agreed.
8.2.3. Ian Paterson asked if the link to the Journal was working, to be checked by Webmaster,

Action: Les Gurney

- 8.3. Roz White reported that the Facilities Managers Association had expressed interest in working with the Joint Meetings Committee. It was agreed that this was possibly a good concept and the matter be taken to the Joint Meeting Committee for further discussion.

Action: Peter Otten

- 8.4. Ian Paterson offered the next committee meeting be held at his shack just outside Morgan, all would be welcome to stay overnight as accommodation would not be an issue. It was agreed the next Committee meeting be held at Ian's shack Saturday, 4th April 2009 in the afternoon.

Moved: Craig White
Seconded: Les Gurney
Action: Ian, Les

- 8.5. There is a need to continue to increase our membership; it was suggested that we approach the Mechanical Engineering teaching facilities to promote IPEA. Also that this be put on the Agenda for our next meeting with all committee members thinking about what areas in the community we target, particularly focusing on the younger generation.

Action: Craig White

Meeting Closed: 7:55pm